

Motorhome & Tourer Annual Service & Observation Report



Pad Ref:	Customer Name:	Manufacturer:
Model:	VRM/VIN Number	Mileage:

Please use the key provided: P = Pass | F = Fail | U = Unable to test | N/A = Not Applicable

All work is carried out to industry standard. Please go to www.habcheck.com.

	P	F	N/A	R
Underbody (Motorhomes only)				
Corner steadies & folding steps (where applicable) - check & lubricate				
Under slung tanks and pipes - check condition and security				
Electrical Systems (motorhome & tourers)				
12n, 12s/13 pin plugs & cables-check condition & test				
Road lights & reflectors-check condition & operation				
Battery - check condition of battery & compartment & record idle voltage (observation section)				
Battery - check & top up level if required & perform high discharge test				
Check battery charge from 12s/13pin plug				
Fridge-check operation from 12s/13 pin (tourer)				
Fridge-check operation from 12v (motorhome engine running)(ELV)				
Fridge-check 230v (LV)				
Interior lighting & equipment-check operation & fuse rating				
Awning light- check operation				
Wiring earths - check for defects on all ELV circuits (visual)				
LV inlet plug & extension lead - check condition & resistance across connection pins				
Earth bonding - visual inspection				
RCD unit - check operation of RCD test button & operation of MCB's				
230v sockets - carry out plug top polarity test				
Electric awning & step - check condition & operation				
Charger - check output charge rate at battery connections (observation section)				
Electric hob - check operation (if fitted)				
Boiler - check operation on 230v (if fitted)				
Check operation of all other 230v appliances, fans & luminaries				
Habitation Air conditioning - check operation (if fitted, weather dependant)				
Check that any additional items fitted are to relevant standard (record on observation section)				
Gas Systems				
Regulator & Gas hose - check age, performance and security (record age on observation section)				
Carry out gas leak check				
Gas cylinder or LPG tank - check security				
Flame failure device (FFD) check operations				
Cooker - check operation & FFD				
Heater - check operation & FFD				
Fridge - check operation & FFD				
Water heater (boiler)- Check operation & FFD				
Ensure all gas dispersal vents are clear				
Water System				
Water pump & pressure switch - check operation				
Taps, micro switches, valves, pipes & tanks (if fitted)- check condition & operation				
Water filter & housing - check for leaks & replace (if fitted if requested by customer)				
Water system - check for leaks				
Water tanks - check security of all water tanks, including under slung (if fitted)				
Drain down - winter only (suggested dates between 01/11 & 31/03 weather dependant)(unless requested by customer)				
Toilet - check security, operation of flush pump & lubricate seals				
Ventilation				
Fixed ventilation - check for obstructions & free air flow				
Check all fixed ventilation is guarded against vermin ingress				
Roof lights - check for cracks, operation & free of obstructions				
Fire & Safety				
Smoke and/or carbon monoxide alarm(s) - check operation and dates (see observation section)				
If a fire extinguisher is fitted check the date (see observation section)				
If a fire blanket is fitted - check security of it housing				
Bodywork				
Doors & windows - check operation of all locks, catches, stays & seals				
Roof - check conditions of roof lights, seals & general condition of the roof				
Body attachments - check security of any ladders, cycle racks, lockers, aerials, sat dish's or dome's etc...				
Cab seats - check operations (swivel or bed configuration)(Motorhomes only)				
Grab handles - check security & sealing				
Number plate - check it is marked with BS AU 145d or BS AU 145 (requirement since 1973) check security/legibility (tourer only)				
Floor - check for sponginess/delamination				
Furniture - check condition & operation of all furniture doors, handles and fixings				
Blinds & fly screens - check condition, tension, operation & material				
Damp test - carry out & note readings on appropriate damp report sheet				

Chassis & Running Gear (Tourer only)
Coupling head - check wear/damage & lubricate
Ball acting stabiliser - check pads
Coupling head gaiter - check condition, routing & integrity
Draw bar - check
Corner steady & spare wheel carrier - check for damage, operation and lubricate
Jockey wheel - check condition, operation and lubricate
Chassis - check condition, security of assemblies including chassis to floor
Wheels & tyres - check for damage or distortion
Tyres - assess age & advise replacement if over 7 years (record age in observation section)
Tyres - check condition & wear pattern (inc sidewalls & valves)
Check & record tyre tread depths (record observation section)
Check & record tyre pressures inc spare (record and set pressures on observation section)
Suspension - visually check condition of rubbers, bushes, dampers & springs
Remove brake drums - clean & check hub bearings and seals
Brake shoes - clean & check condition of brake linings inc springs & expanders
Brake rods, cables & supports - check operation, lubricate & adjust
Refit brake drums - torque hub nuts to manufacturers settings, adjust brakes & check operation (record hub nut torques)
Replace road wheels & torque to manufacturers settings (record torques on observation section)
Handbrake mechanism - check operation, adjust & lubricate

Observation Report

Tourer Only Observations				
Tyre date	n/s/f	n/s/r	o/s/f	o/s/r
Tyre tread depth	n/s/f	n/s/r	o/s/f	o/s/r
Tyre pressures	n/s/f	n/s/r	o/s/f	o/s/r
Tyre pressures set to (spare tyre)	BAR/PSI			
Wheel nuts and hub nuts torque settings	Hub		Wheel Nuts	
Motorhome & Tourer Observations				
Habitation battery volts idle				
Habitation battery charge rate volts from 230v charger				
Habitation battery charge rate volts from 12v (engine)				
RCD trip time				
Gas hose date			Recommend	Replace Date:
Smoke detector date			Battery ok or Replace:	
Carbon monoxide detector date			Battery ok or Replace:	
Fire extinguisher date				

Notes & Recommendations (marked in red if dangerous)

Final Checks			
Keys handed back:	Gas bottle/Tank turned off:	Water pump turned off/disconnected:	Exterior lockers & doors locked:
Roof lights locked:	Windows locked:	All cupboards closed/latched:	Main power switched off:
Water drained:	Service book stamped:	Paperwork complete:	Observation video complete:

Service Technician Name:	Signature:	Date:
Customer Name:	Signature:	Date:

This service sheet and observation report is produced in triplicate format:

Copy 1 = Customer | Copy 2 = Technician | Copy 3 = Habcheck Head Office

This service report only relates to the condition of the above mentioned Motorhome/tourer at the time of completion of the annual habitation service.

It should not be evidence of the condition of the items at any other time.

 Important - Please Note:

1. THE HABITATION SERVICE DOES NOT INCLUDE SERVICING OF THE MOTORHOME BASE VEHICLE AND ROAD LEGAL REQUIREMENTS.
2. ALL GAS AND ELECTRIC APPLIANCES ARE CHECKED FOR OPERATION ONLY AND NOT SERVICED
3. WHEELSNUTS MUST BE CHECKED AND RE-TORQUED BETWEEN 25 AND 50 MILES.

Caravan Habitation Report



VIN Number:	Tourer:		
Technician:	Date:	Customer:	Date:

Guidance Notes

Readings between 0 - 15% - Readings not recorded because no cause for concern.

Readings between 15 - 20% - Requires further investigation. Compare with the average reading. Consider asking to recheck the area in 3 months.

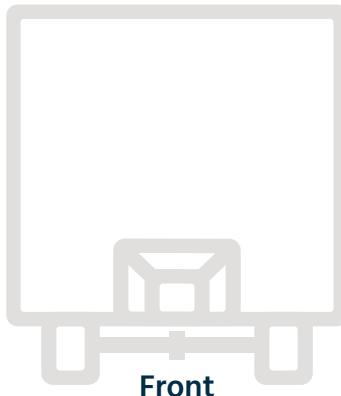
Readings above 20% - Will identify areas possibly needing remedial work. There may be signs of water ingress or evidence of moisture. Again, it may be worth considering a recheck after 3 months.

Readings above 30% - Structural damage may be occurring & deterioration is inevitable.

Comments & Recommendations:



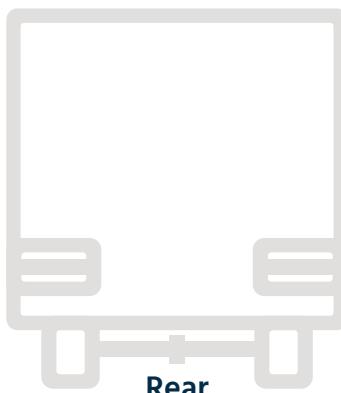
Offside



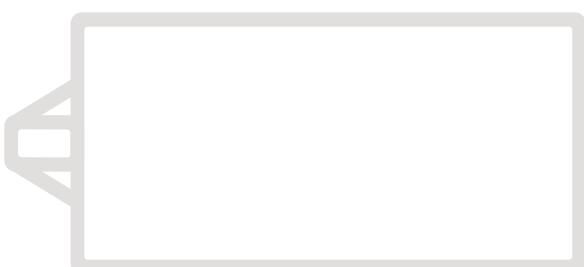
Front



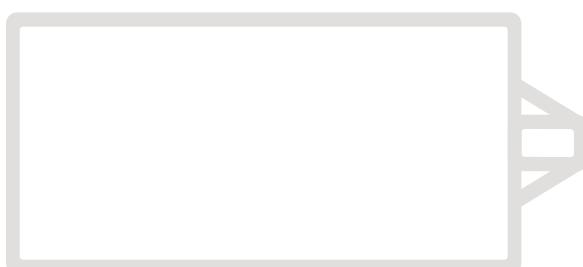
Nearside



Rear



Floor



Ceiling

Please Note

We would emphasise that the above report accurately reflects the condition of your tourer at the date stated. These readings may be subject to atmospheric conditions, & the company cannot accept any liability for water ingress, which may become apparent at a future date.